Terms and Conditions of Membership

For Members of the UK Reiki Federation, Version 1.2 (October 2026)

The UK Reiki Federation (hereinafter called “the UKRF”) shall have the right to amend or rescind these terms and conditions without prior notice. The UKRF will endeavour in these circumstances to notify members of such changes, but ultimately it is the responsibility of the member to ensure that they are fully acquainted with the current terms and conditions of membership.

1. GENERAL

1.1. MEMBERSHIP APPLICATIONS AND RENEWALS

1.1.1. Members of the UKRF must acknowledge that the professional practice of Reiki is, at all times, supported by regular self-treatment, personal growth and development.

1.1.2. Membership is offered in several categories. Candidates must be able to meet the minimum requirements for their particular level of application as detailed below:

(a) Friends: This category is open to anyone interested in Reiki, but not necessarily attuned.

(b) Online Learner: This category is open to any person who has received their Reiki training online. Applicants are required to provide a personal reference. Referees should not share a familial relationship with the applicant (spouse or in-laws etc.). Personal referees may include friends, co-workers, tutors, coaches, mentors and fellow students. Referees should state their relationship to the applicant and should reference the applicant's characteristics.

(c) Student: This category is open to anyone undertaking Reiki training. Applicants must provide a letter from their Reiki Master / teacher confirming their status as a student.

(d) Associate: This category is open to anyone who has attained a minimum level of Reiki 1; it is a requirement that applicants have received in-person/face to face attunements whilst in the same geographical location as their Master for all levels of Reiki training. Applicants are required to provide a personal reference. Referees should not share a familial relationship with the applicant (spouse or in-laws etc.). Personal referees may include friends, co-workers, tutors, coaches, mentors and fellow students. Referees should state their relationship to the applicant and should reference the applicant's characteristics.

(e) Practitioner Members: Three categories of Practitioner membership are available. It is a requirement that applicants have received in-person/face to face attunements whilst in the same geographical location as their Master for all levels of Reiki training, a minimum of 9 months prior to the date of their application for membership; members additionally trained to work with animals must also meet the equivalent requirements:

i. **Practitioner Member**: Must hold a Reiki 2 certificate.

ii. **Master Practitioner**: As for Practitioner Member, plus must hold a Reiki 3, 3a or Master Practitioner certificate.

iii. **Master Teacher**: As for Practitioner, plus must hold a Master Teacher certificate and should have been practising Reiki for a minimum of 12 months.

1.1.3. Members who have additional training to work with animals must also meet the following equivalent requirements:

i. **Animal Reiki Practitioner**: Must hold a minimum of Reiki 2 certificate and an Animal Reiki level 2 certificate.

ii. **Animal Reiki Master Practitioner**: Must hold a minimum of Reiki Master Practitioner certificate and meet the requirements for Master Animal Reiki Practitioner certificate.

iii. **Animal Reiki Master Teacher**: Must hold a minimum Reiki Master Teacher certificate and meet the requirements for Master Animal Reiki Teacher certificate.

1.1.4. Practitioner applicants / renewals must be able to provide:

i. A completed UKRF membership application form.

ii. Supporting documents relevant to their level of membership.

iii. Character references:

New Applicants: New Practitioner applicants must provide a professional reference. Professional referees may include tutors, professional mentors, employers / previous employers, professional coaches, co-workers. They should state their relationship to the applicant and ideally reference the applicant from a professional / employment perspective rather than a personal viewpoint.

Student to Practitioner: As New Applicants.

Members upgrading to Practitioner: Applicants who already hold membership with the UKRF and have already provided a personal reference are required to provide one additional professional reference. Professional referees may include tutors, professional mentors, employers / previous employers, professional coaches, co-workers. They should state their relationship to the applicant and ideally reference the applicant from a professional / employment perspective rather than a personal viewpoint.

iv. Confirmation of insurance. Animal Reiki Practitioners must have insurance for both working with people and animals. All Practising Practitioner members must be adequately insured to practise. The insurance policy must state provision for public liability, employee liability (if personnel are employed) and professional indemnity, as well as provision for professional treatments. If offering Reiki to animals on a professional (i.e. paid) basis, insurance cover should be extended to cover animal treatments. It should not be assumed that Animal Reiki treatments are automatically covered within Reiki Practitioner insurance. An Animal Reiki level 2 training certificate is often required. Both Student and Associate (if practising) must have insurance applicable to the level of their training.

v. Disclosure of any prosecutions, current or spent convictions.

vi. Disclosure of any insurance claims relating to their work as a therapist.

vii. Disclosure of any instance where insurance relating to their work as a therapist has been refused or had any special terms or conditions imposed by an insurance provider.

viii. Disclosure of refused entry to, or expulsion from, any professional association, accredited voluntary register, regulatory body or similar organisation.

1.1.5. Acceptance of membership to the UKRF is at the discretion of the Directors, or a committee approved by them. The Board of Directors will not be required to state its reasons if for any reason an application for membership is rejected, deferred or offered in a different category.

1.1.6. Applicants / renewing members must endeavour to ensure that all the information they provide is to the best of their knowledge, both accurate and comprehensive at the time of their application. In the event that relevant information is omitted, misleading or false, the UKRF reserves the authority to terminate membership without refund.

1.1.7. Members must accept that compliance with the UK Reiki Federation Terms and Conditions of Membership, UK Reiki Federation Byelaws 1 and UK Reiki Federation Complaints & Disciplinary Procedure (Byelaw 4) is mandatory for all members. In addition, compliance with the UK Reiki Federation Code of Ethics & Professional Practice (Byelaws 3) is mandatory for all Practitioner / Teacher, Student and Associate members. All members are required to formally agree to comply with the UK Reiki Federation's Terms & Conditions of Membership, Byelaws 1 and Complaints & Disciplinary Procedures as a condition of membership. In addition, all Student, Practitioner / Teacher, Student / Associate members are required to formally agree to comply with the UK Reiki Federation's Code of Ethics & Professional Practice.

1.1.8. Applicants completing paper forms must sign a declaration stating that they have:

i. Read the UKRF's Byelaws 1 and understand their responsibilities as UKRF members.

ii. Agree to comply with the UKRF Code of Ethics & Professional Practice and abide by the Complaints & Disciplinary Procedures.

iii. Agree to comply with the UKRF Terms & Conditions of Membership.

1.1.9. Applicants completing online registration forms are considered upon submitting their payment to have:

i. Read the UKRF Byelaws 1 and understand their responsibilities as UKRF members.

ii. Agree to comply with the UKRF Code of Ethics & Professional Practice and abide by the Complaints & Disciplinary Procedures.

iii. Agree to comply with the UKRF Terms & Conditions of Membership.

1.1.10. The UKRF Code of Ethics & Professional Practice, Terms & Conditions of Membership and the UK Reiki Federation Byelaws 1, may periodically be subject to change in order to comply with new professional and legislative requirements. The UKRF will endeavour, in these circumstances, to notify members of such changes, but ultimately it is the responsibility of the Member to ensure that they are fully acquainted with the current requirements.

1.1.11. The UKRF charge a £10 administration fee in order to process your application. This fee is included within your initial application fee / subsequent renewal fees and is non-refundable. If your application is unsuccessful this fee will be deducted from your membership fee and the balance refunded.

1.1.12. Members are reminded that their access / password details for the 'members' only' area of the UKRF website and any associated benefits therein are strictly for their individual use and must not be shared with any unauthorised persons or third parties.

1.1.13. Members must inform the UKRF of any changes to their circumstances or contact details.

1.2. RENEWALS AND FEES

1.2.1. Members must agree to pay subscription / renewal fees to the UKRF. Subscription / renewal fee rates, categories and durations may be subject to change as deemed necessary by the Board of Directors.

1.2.2. The first subscription will fall due and must be paid when applying for membership.

1.2.3. Subscriptions are valid for twelve consecutive months after which time candidates must renew their membership. Subsequent renewals will fall due every twelve months thereafter, unless otherwise stated by the Board of Directors.

1.2.4. At the time of renewal, Members must:

i. Provide all relevant information requested by the UKRF.

ii. Have fulfilled current CPD requirements:

Applicants completing paper forms must sign a declaration stating that they have met the current CPD requirements (if applicable).

Applicants completing online renewal forms will be deemed to have confirmed they have met the current CPD requirements on completing their purchase (if applicable).

iii. Agree to provide proof of any CPD undertaken and, if requested by the UKRF at any time, must provide a copy of their completed CPD Record.

iv. **CPD random sampling**: On an annual basis the UKRF will conduct a random sampling of the CPD records of registrants who have confirmed they have met the CPD requirements. Failure to provide proof of CPD when requested may result in immediate removal from the Practitioner / Teacher directory and may potentially lead to either the suspension or termination of membership.

v. Provide proof of adequate professional insurance (unless insured under the UKRF's Block Insurance Scheme).

vi. Read the UK Reiki Federation Byelaws 1 and understand their responsibilities as UKRF Members.

vii. Agree to comply with the UKRF Code of Ethics & Professional Practice and abide by the Complaints & Disciplinary Procedures.

viii. Agree to comply with the UKRF Terms & Conditions of Membership.

Members who fail to meet the required conditions as set by the UKRF may have their application for renewal placed on hold until the relevant requirements have been met. The UKRF will attempt to contact the applicant twice in order to rectify the situation, after which the application will be placed permanently on hold until the applicant themselves initiate further contact.

1.2.5. The UKRF will not refund subscription / renewal fees to members wishing to terminate their membership once a certificate of membership has been issued.

1.2.6. The UKRF will not pause or suspend any membership once a certificate of membership has been issued.

1.3. CONDUCT

1.3.1. The UKRF charges all of its members in all categories of membership to ensure that any interaction with the UKRF's Directors, staff, Members, health professionals and the general public are at all times respectful, courteous, honest, non-discriminatory and are duly diligent.

1.3.2. The UKRF will not tolerate verbally or physically abusive, threatening or intimidatory behaviour towards staff or other Members. Any behaviour of this kind will be acted upon appropriately and swiftly.

1.3.3. Members are expected to respect the religious, spiritual, political and social views of all individuals regardless of their colour, race, creed, gender or sexual orientation.

1.3.4. The primary concern of the UKRF is to protect both the public and its members from discrimination, harassment, bullying and inappropriate behaviour and to uphold the reputation of the organisation and its members. Any Member who behaves inappropriately may be subject to the UK Reiki Federation's Disciplinary Procedure and possible termination of their membership.

1.3.5. All UKRF members are required to ensure that they abide by all current local and national legislation in their country of residence, as applicable to their category of membership and in regard to their practice of Reiki. Failure to comply with the law may result in the termination of membership.

1.3.6. Members must not use their position to harvest contact details of other Members for the creation of any unauthorised commercial purposes or mailing lists.

1.3.7. **Practitioner Members (any category)** are required to seek good relationships with, and work in co-operation with, other healthcare professionals, recognising and respecting their particular contribution within the healthcare team.

1.3.8. **Practitioner Members (any category)** will not undermine a client's faith in any other form of treatment and shall respect and support the client's choices.

1.4. CONFIDENTIALITY

1.4.1. Members must agree not to disclose any information from the UKRF to any person who is not a member of the UKRF, or to publish UKRF materials / information in any format without prior permission having been obtained from the UKRF's Board of Directors.

1.4.2. Members are expected to treat all communications and documentation issued by the UKRF as strictly confidential and private. Members are also expected to take reasonable steps to ensure that professional support teams, employees, other third parties working under their direction and clients also treat all communications and documents issued by the UKRF as strictly confidential and private.

1.4.3. Reiki Practitioners / Teachers, their employees and professional support teams, have an implicit duty to keep all information relating to attendance and client records entirely confidential. No disclosure may be made to a third party, including any member of the client's own family, without the client's consent, unless it is required by due process of the law.

1.4.4. **Practitioner / Teacher** members must ensure that they comply with the UK GDPR and the Data Protection Act 2018 (as amended).

2. ADDITIONAL TERMS AND CONDITIONS FOR PRACTITIONER CATEGORIES

2.1. CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

2.1.1. Practitioner members (Practitioner, Master Practitioner, and Teacher) must agree to undertake continuing professional development (CPD).

2.1.2. A completed UKRF CPD annual record sheet must be forwarded to the UKRF, if requested by the UKRF at any time as part of a random CPD sampling.

2.1.3. CPD submissions must be a minimum of 15 hours per annum. This must include a minimum of 10 hours specific to Reiki and a maximum of 5 hours general CPD. Guidelines regarding activities considered suitable are available upon request.

2.1.4. The membership of those who are unable to complete the number of required CPD hours will not be automatically terminated. The UK Reiki Federation will request information regarding why its CPD requirements have not been met and any mitigating circumstances will be taken into account. If necessary, advice will be offered to enable members to complete their CPD in an agreed period of time. In

the event that it is still not possible to meet the requirements, registration may be allowed to lapse at the discretion of the Board of Directors, until such time as they are able to be met. The UK Reiki Federation CPD policy is intended to encourage professional development and growth, and as a result failure to meet CPD requirements does not necessarily result in the UK Reiki Federation taking action under its disciplinary procedures.

2.2. ADVERTISING

2.2.1. Practitioner / Teacher members may display the UK Reiki Federation logo on their website and practice promotional materials subject to specific criteria. Misuse or failure to comply with UKRF's logo guidelines may result in permissions being withdrawn. Details may be found in the members-only Practice Downloads area of the UKRF website: reikifed.co.uk/for-members-only/practice-downloads/

2.2.2. The UKRF logo can only be used to advertise events that are being officially organised on behalf of the UK Reiki Federation and with the formal consent of the Board of Directors.

2.2.3. Practitioners / Teacher members should ensure that any advertising issued by them is dignified and does not make claims which could be considered health or medicinal claims, especially relating to the cure of any disease.

2.2.4. Practitioner members are expected to ensure they are aware of the guidance of the Advertising Standards Agency Code of Advertising Practice.

2.3. TEACHERS COURSES FOR ACCREDITATION

2.3.1. Full terms and conditions for Teachers seeking course accreditation with the UK Reiki Federation (Reiki and CPD), including terms and conditions for course listing on, and booking via, the UKRF's website, may be found in the teachers-only section of the members area of the UKRF's website.

3. DISCIPLINARY PROCEDURES

3.1. The primary concern of the UKRF is to protect both the public and its members from discrimination, harassment, bullying and inappropriate behaviour, and to uphold the reputation of the organisation and its members.

3.2. All members must agree to abide by and comply with the decisions made under the UK Reiki Federation's Complaints & Disciplinary Procedure.

3.3. The UK Reiki Federation's Complaints & Disciplinary Procedure shall be determined and amended from time to time by the UKRF's Board of Directors and will include the right to an appeal. Full details of the current Complaints and Disciplinary Procedure are available from the UK Reiki Federation upon request.

3.4. Membership may be terminated at the discretion of the UKRF's Board of Directors in the event that any member is found to have breached the UKRF's Code of Ethics & Professional Practice, Terms & Conditions of Membership, UK Reiki Federation Byelaws 1 or fails to abide by the UKRF's Complaints & Disciplinary Procedures.

4. RECORDS

4.1. The UKRF's Board of Directors will maintain the records of:

i. Members of the UKRF.

ii. A register of Practitioner and Teacher members.

iii. Personal indemnity and Public Liability Insurance held by Practitioner / Teacher members.

iv. A record of complaints and disciplinary proceedings levelled against members.

Further information regarding the UK Reiki Federation Privacy Policy (UK GDPR) can be found at reikifed.co.uk/privacy-policy-gdpr/

5. TERMINATION OF MEMBERSHIP

5.1. Membership of the UKRF will cease if:

i. A member resigns by giving 7 days notice in writing sent to the UKRF central office or other such address as decreed by the Board of Directors.

ii. Any membership fee is not paid by the due date.

iii. The Directors may terminate the membership of any member without their consent by giving them written notice if, in the reasonable opinion of the Board, they have failed to observe the terms under which membership is granted.

iv. The Directors may terminate the membership of any member without their consent by giving them written notice if, in the reasonable opinion of the Board, they are guilty of conduct which has or is likely to have a serious adverse effect on the UKRF or bring the UKRF or any or all the Members into disrepute. In such cases subscriptions will not be refunded.

v. Directors may terminate the membership of any member without their consent by giving them written notice if, in the reasonable opinion of the Board, they have acted or have threatened to act in a manner which is contrary to the interests of the UKRF as a whole.

vi. In the event that the member has elected to pay their subscription by direct debit in instalments but has failed to make two consecutive payments.

vii. After due enquiry the Directors withdraw membership. No reason need be given for this decision, provided that the person concerned will have the right to attend and be heard by the Board of Directors before a decision is finalised.

5.2. At the cessation of membership all references to the UKRF's name and logo must be removed from the Member's practice, website and promotional material. Use of the UKRF logo after this date will be deemed an infringement of the UK Reiki Federation's intellectual property rights.

5.3. In the event that a formal complaint is raised against a member prior to that member requesting termination of their UKRF membership, the UKRF reserves the right to delay termination until the complaint has gone through the Complaints and Disciplinary Procedure.

Members are reminded that the UKRF Board of Directors will be the final authority for the interpretation of the rules of the UKRF, UKRF Terms & Conditions of Membership, UKRF Code of Ethics & Professional Practice, UK Reiki Federation Byelaws 1 and UKRF Complaints & Disciplinary Procedures.