

GUIDELINES FOR APPLICANTS FOR MEMBERSHIP

Notes and checklist:

1. If you tick the data protection boxes in the top section you cannot then be included on the practitioner listings. We do not sell our mailing list to third parties.
2. Student (S) membership applications should include the Confirmation From Reiki Teacher form filled in by a teacher that they are currently undertaking Reiki training. Student (S) membership is valid for one year and members may convert to Associate (A) membership once they have gained their Reiki 1 certificate.
3. Section: Practitioner Membership Categories Only – please clearly print all details. Only complete this section if you want your website to be on the practitioner listings and have paid the extra £10.00 in your order. Shown in this section is for those who have their own website and wish it to be included on the listings – the website must be active on application.

Please note that to be a practitioner member you must send us:

- a) At least one Reiki certificate which is more than 9 months old
- b) A certificate at level 2 or above. Exact level of membership within the practitioner categories is determined by the highest level of certificate received, or a lower category if selected by the applicant.
- c) A copy of your current practitioner insurance covering you for Reiki or if you do not have this, confirm that you have sent an application for insurance through our Block Scheme to Balens.
- d) A copy of your lineage (i.e. like a family tree), which traces your style of Reiki back to Usui, this can be obtained from your Reiki teacher. This is a requirement for national registration.

Those applying for Master Teacher (MT) membership should have held their Reiki 1 for 12 months, and ensure that their teacher certificate clearly indicates that they can teach, attune or initiate if the full title “Master Teacher” is not shown. If in doubt please contact us before sending in your application.

4. Section: Details of Reiki training – please clearly list all levels of Reiki training and certificates you are enclosing. Distant attunements are not acceptable for membership purposes.
5. Section: Main style of Reiki – this is the style you use most frequently
6. All applications should be supported by a character reference from a person of professional standing in the community, who is not a relative/partner and who has known the applicant for at least 3 years. People of professional standing include JPs, lawyers, accountants, health care professionals, religious officials or senior figures in business, the public sector or voluntary sector, teachers, the individual’s Reiki Teacher.
7. Have you enclosed?
 - Payment – cheques payable to UK Reiki Federation
 - Photocopies of all necessary Reiki Certificates/documents as detailed above
 - Evidence of your insurance as detailed above (practitioner category)
 - Copy of your lineage back to Usui
 - Completed Character Reference Form
 - Completed Confirmation From Reiki Teacher Form (for Student (S) membership only)
8. Have you signed the form? By signing the form you are stating that you have read and agree to abide by our Code of Ethics.
9. Please calculate the correct postage for your application. Underpaid postage causes delays. Please take note that large C4 (A4 size envelopes) or envelopes weighing more than 100g, are classed as “Large Letter” and incur a higher charge for postage. We will only collect underpaid items on a weekly basis.
10. Please note that we ask for 28 working days for processing, and normally we process applications well within that period. Constant calls and emails to check on progress before this period has elapsed may cause delays.

Thank you and we look forward to welcoming you as a member.

MEMBERSHIP AND FRIENDS OF THE UK REIKI FEDERATION

Subscriptions from 1 Aug 2017

The UK Reiki Federation is able to offer a range of memberships to suit individual requirements; we also offer a package for those who wish to become “friends” of the UK Reiki Federation. In the non-practitioner categories we offer Student and Associate membership. For professional practitioners, in the practitioner categories, we offer Practitioner, Master Practitioner and Master Teacher Membership.

Please allow up to 28 working days for processing of applications.

| | <u>UK</u> | <u>EUROPEAN</u> | <u>WORLDWIDE</u> |
|---|-----------|-----------------|------------------|
| FRIEND (F) | £25.00 | £35.00 | £40.00 |
| <ul style="list-style-type: none"> No requirement to be Reiki trained No voting rights Receive newsletters and magazines Suitable for retired members | | | |

NON PRACTITIONERS

| | | | |
|--|--------|--------|--------|
| STUDENT (S) | £35.00 | £45.00 | £50.00 |
| <ul style="list-style-type: none"> Reiki students, able to provide confirmation from their Reiki teacher Sign Codes of Ethics No voting rights Character reference required May apply for Student Insurance via our Block Scheme Receive newsletters and magazines Membership valid one year, transfer to Associate (A) on qualification Able to attend events and courses | | | |

| | | | |
|---|--------|--------|--------|
| ASSOCIATE (A) | £35.00 | £45.00 | £50.00 |
| <ul style="list-style-type: none"> Minimum of Reiki I certificate Sign Codes of Ethics No voting rights Character reference required May apply for Insurance via our Block Scheme Receive newsletters and magazines Able to attend events and courses. | | | |

PRACTITIONER CATEGORIES

| | | | |
|--|--------|--------|--------|
| PRACTITIONER (P) | £55.00 | £65.00 | £75.00 |
| <ul style="list-style-type: none"> Minimum of 9 months since Reiki I Provide copy of lineage back to Mikao Usui Must hold minimum Reiki II (or NOS equivalent from 2015) Sign Codes of Ethics Must hold current Practitioner & Professional Indemnity Insurance Provide evidence of CPD on renewal Character reference required | | | |

Benefits: As for Associate (A) plus

- Inclusion on practitioner listings (main listing held in the UK Reiki Federation office)
- Voting member
- Receive Practitioner Pack
- Able to use the phrase “UK Reiki Federation Member” on stationery

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|--|--------|--------|--------|
| MASTER PRACTITIONER (MP): As for Practitioner (P) plus | £55.00 | £65.00 | £75.00 |
| <ul style="list-style-type: none"> Holds Reiki 3, 3a OR Master Practitioner certificate | | | |

| | | | |
|---|--------|--------|--------|
| MASTER TEACHER (MT): As for Master Practitioner (MP) plus | £55.00 | £65.00 | £75.00 |
| <ul style="list-style-type: none"> Holds Reiki 3b, IV or Master Teacher certificate. Master certificates should clearly state that the individual is qualified to teach/initiate or attune to Reiki Minimum 12 months since Reiki 1 | | | |

If you would like to receive the UKRF Magazine, Resonance, in hard copy, please add £5.00 to your membership fee.

UKRF Office Use Only:

PLEASE COMPLETE USING BLOCK CAPITALS

(Please allow 28 working days for processing of your application (incomplete applications may take longer.)

Membership runs for 12 months from date of processing. Copy documents to support your application must be supplied at the time of application. For practitioner members, a copy of current public and practitioner liability insurance certificate must be forwarded to the UK Reiki Federation at the time of application (unless applied for at the same time), and on an annual basis when insurance is renewed in order to fully meet the UKRF requirements for practitioner status. Practitioner membership is an acknowledgement that individuals have received a minimum level of training, hold practitioner insurance and have signed a Code of Ethics. The information on this form is protected by the Data Protection Act 1998. *Tick if you do not wish your information to be made available to:*
 UKRF Working Teams ; UKRF Members ; General public* *do not tick if wishing to go on practitioner listings.

Title: _____ **First Name:** _____ **Surname:** _____

Address:

Town: _____ **County:** _____ **Postcode:** _____

Home Tel No: _____ **Mobile No:** _____ **Email:** _____

Date of Birth: _____ **Sex:** M/F _____ **Occupation:** _____

MEMBERSHIP CATEGORY APPLIED FOR (Please carefully read requirements for membership) **UK** **European** **Worldwide**
Friend (F) **Student (S)** **Associate (A)** **Practitioner (P)** **Master Practitioner (MP)** **Master Teacher (MT)**
UKRF Magazine (Resonance) in hard copy, please add additional £5

PRACTITIONER MEMBERSHIP CATEGORIES ONLY:
Details for Reiki Near You practitioner listing: (Only complete if you would like to be included and have not ticked DPA above*)

Practice Location (Town): _____ **County:** _____ **Postcode:** _____

Tel No 1: _____ **Tel No 2:** _____ **Email:** _____

Website (Link to your website. Please add £10.00 extra to your membership fee.): **www.** _____

DETAILS OF REIKI TRAINING – Please forward copy certificates with your application.
(For Master Teacher membership, certificate must clearly state that you are able to teach/initiate). Please note that all training must have been “in-person” or “face to face” (distant attunements are not accepted).

| Level | Date attuned | Reiki teacher/School | Duration of training | Style of Reiki | Lineage enclosed |
|-------|--------------|----------------------|----------------------|----------------|------------------|
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MAIN STYLE OF REIKI CURRENTLY PRACTISED: _____ **WHAT OTHER ORGANISATIONS ARE YOU A MEMBER OF?** _____

WHERE DID YOU HEAR OF THE UK REIKI FEDERATION? _____ **PREFERRED METHOD TO RECEIVE MAILINGS**
 By post additional £5.00 fee **OR** By email

- ENCLOSURES:**
- Cash/Postal Order/Cheque No made payable to the “UK Reiki Federation” in full payment of £.....
 - Character Reference from non-family member
 - Confirmation From Reiki Teacher (for Student (S) membership only)
 - Photocopy of Reiki Certificates
 - Copy of Lineage (for practitioner categories only)
 - Copy of current public liability insurance **OR**
 - I confirm an application for insurance has been sent to Balens (for practitioner categories only)

I hereby confirm that I have received, read and understood the UK Reiki Federation Code of Ethics dated October 2011, and agree to abide by them; failure to do so may result in disciplinary action. I further declare that I have no criminal record or proceedings that might prejudice the interest of clients or patients and have not been refused membership of any professional body or register in a related field on the grounds of professional misconduct and have no such complaints pending. Disclosure of any relevant pending criminal, investigatory or disciplinary proceedings or enquiries should be made on a separate sheet attached to this application. I further confirm that all attunements have been “face to face” i.e. in person.

Signed: _____ Date: _____



CHARACTER REFERENCE FORM

In addition to the details you have already supplied, your application must be supported by a fully completed Character Reference Form, which needs to be returned with your application.

Name of Applicant

Address

The above person has applied to join the UK Reiki Federation, professional association for Reiki. In order to be eligible to be admitted for membership, the applicant must satisfy UKRF that he/she is of good character.

A reference as to the applicant's character is to be provided on this form by a person of professional standing in the community, who is not a relative and who has known the applicant for at least 3 years. The referee must know the applicant well enough to make a judgement as to the applicant's integrity, trustworthiness and honesty.

People of professional standing include JPs, lawyers, accountants, health care professionals, religious officials or senior figures in business, the public sector or voluntary sector.

Referee's Name

Occupation

Practice or Business

Contact Address

**Telephone Number
and Email address**

Please state in what capacity the applicant is known to you:

I am satisfied that, to the best of my knowledge, the applicant is of good character and fit for professional membership
(please tick)

Or

The UKRF should be aware of the following details of the applicant's character, which might affect his/her suitability for membership:

Signed:

Date:



CONFIRMATION FROM REIKI TEACHER FORM

(Only for Student (S) membership required)

In addition to the details you have already supplied, your application must be supported by a Confirmation From Reiki Teacher Form, which needs to be returned with your application.

Name of Applicant

Address

The above person has applied to join the UK Reiki Federation, professional association for Reiki. In order to be eligible to be admitted for membership, the applicant must satisfy UKRF that he/she is a student of yours.

Teacher's Name

Practice or Business

Contact Address

Telephone Number and Email address

I confirm that the applicant is a Reiki student of mine *(please tick)*

Please state what level of Reiki the applicant is training with you:

Signed:

Date: