

UK DIRECTORY OF APPROVED COURSES

REVIEW & VALIDATION OF
PRACTITIONER TRAINING COURSES



**UK REIKI
FEDERATION**

Applicant:

Course Title:

What We Can Offer

The UK Reiki Federation is able to provide a Review and Validation of proposed Reiki Practitioner Training Courses for Reiki teachers (who are members of the UK Reiki Federation) against the 2009 National Occupational Standards for Reiki, taking into consideration the Core Curriculum for Reiki, for inclusions on our Directory of Approved Courses.

Before considering submission of your course for approval, please ensure that you are fully familiar with the National Occupational Standards for Reiki, and the Core Curriculum for Reiki. You will need to ensure all topics listed in the NOS are covered.

The UK Reiki Federation will arrange for a qualified Assessor to evaluate the proposed training course and to either provide confirmation that the course meets recommendations, or to provide the teacher with feedback about additional topics to be included. When additional topics have been incorporated into the proposed syllabus and the pack has been re-assessed, a Certificate will be issued by the UK Reiki Federation to confirm Validation and Approval.

The Course will be eligible for entry in the UK Reiki Federation's Directory of Approved Courses. Courses will be approved for a period of three years, or until such time as the National Occupational Standards are reviewed or the teacher's membership lapses.

What The Teacher/Centre Should Be Aware Of

All those submitting course details for review and Validation of their own certified courses should base their training proposals on the current National Occupational Standards for Reiki, referring also to the Core Curriculum of the Reiki Council. This should include course syllabus, recommended case studies, contact and directed study hours for each competence area. Syllabus should clearly identify topics to be studied under the three main competence areas. All attunements should be in-person.

The UK Reiki Federation reserves the right to inspect existing or completed courses at any stage and to request a review of training and assessment provision. The UK Reiki Federation may require feedback periodically from centres on training and assessment relevant to approved Courses, including a general audit of procedures. Additional costs may be incurred if a visit to the centre is deemed necessary.

What Information Is Required?

The Teacher/Centre will need to complete the Course Review and Validation form included in this pack, and provide a copy of the full syllabus for the proposed course, copy of the teacher's Reiki Teacher Certificate and copy of their Lineage, together with any other supporting documentation.

Audits and follow up from the UK Reiki Federation will be part of the Quality Assurance Process following approval.

Cost

The cost for initial assessment and one follow-up for UK Reiki Federation members is £120.00 per course to be reviewed. For non-members the cost is £150.00 per course.

Any additional reviews required for this application will be charged at £25.00 per hour.

How To Get Your Course Reviewed And Verified?

1. Complete Course Review and Validation forms
2. Provide full syllabus of proposed course – ie all topics to be covered
3. Provide copy of your Reiki Master Teacher Certificate and all other supporting documentation
4. Provide copy of your Reiki lineage
5. Send cheque made payable to the “UK Reiki Federation”, to:

Directory of Approved Courses
UK Reiki Federation
2d Fitz Gilbert Court
Castledown Business Park
Ludgershall
SP11 9FA

Email: education@reikifed.co.uk

We will aim to provide feedback within 28 working days.

Request For Review & Validation Of Practitioner Training Course

Teacher Name: UK Reiki Federation Member No:	
Course Title:	
Training Centre Name (if different):	
Address for correspondence:	
Location of Training if different from above:	
Contact Telephone Number	Landline: Mobile:
Email address:	
Website:	

Course Information Form

Course Title:		
Main Tutor:		
Proposed duration of study:		
Confirmation of face to face attunement:		
Please provide the following information regarding training hours under each competence/topic area:		
Number of hours	In person	Directed learning
Reiki – theory and practical:		
Practitioner Skills:		
Practice Management:		
Total Hours:		
Please give details of how the 75 Reiki treatments will be managed/achieved:		
Please give details of how 5 Reiki treatments will be supervised:		
There is a requirement for Independent Assessment of Candidates – explain how this will be achieved and include a copy of the Assessment Form:		

Assessment Form

Please answer the following questions:

Question	Response	Office use
<p>There is a requirement that Practitioners receive 100 Reiki Treatments which may be self-treatments or from others. Please indicate how these will be included and checked.</p>		
<p>How will knowledge be checked, ie what methods will be used?</p> <p>Please list at least 3 different methods.</p>		
<p>How will competence be checked, ie what methods will be used?</p> <p>Please list at least 3 different methods.</p>		
<p>How will you ensure that assessments are fair, i.e. what will be used as a benchmark, i.e. reference source for checking competence?</p>		
<p>Please list here any Assessor or Verifier Qualifications which you hold (if any), together with dates</p>		

Checklist of documents required

Please send the following:

- Review and Validation forms fully completed with supporting documents
- Syllabus
- Teacher's Reiki Master Teacher Certificate
- Teacher's Reiki Lineage

- Cheque No

For alternative methods of payment contact the UK Reiki Federation office.

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